

Acceptable Use of ICT Agreement

Senior School Students

In order to ensure that the ICT (Information & Communication Technology) resources provided to students are used appropriately to support learning we ask all student 'users' of the BSS Network to agree to this ICT Code of Conduct. They confirm this when logging into the network.

All network and online activity will:

1. Ensure the safety and security of the school system;
2. Ensure respect for all members of the community;
3. Maintain the reputation of the school.

Students using the ICT facilities at BSS, confirm acceptance of the Code by agreeing to the following code of conduct, I will:

- Only access the school ICT system and Internet via my authorized account and password, which I will not make available to others;
- Not willfully damage the system by means of physical tampering, malicious code, or hacking. I understand that such behaviour may be regarded as vandalism;
- Not connect any hardware or storage media to school equipment without the express permission of the member of staff in charge of the individual machine;
- Not access anyone else's files (unless engaging in collaborative work);
- Not use or access any chat rooms or instant messaging other than those on the school's Virtual Learning Environment;
- Not try to access any unsuitable material on the Internet and report any inappropriate material accidentally accessed to a member of staff;
- Use language in electronic communication which is appropriate and suitable, as for all school work;
- Not download any material or software (without permission of a teacher);
- Be accountable for any material uploaded onto the school network;
- Abide by the current mobile phone policy in school;
- Report any misuse of computers to a member of staff immediately;
- Accept that the school checks computer files, monitor internet sites visited and delete inappropriate and unauthorized materials;

Advice for users of online communication methods:

- Never give out personal information (e.g. your full name, address, contact details, or your school details) to people you have only met on the Internet;
- Never agree to meet people whom you know only through the Internet;
- Never send photographs of yourself or friends to strangers;
- Tell an adult if someone or something you find on the Internet makes you feel uncomfortable.
- Ensure your privacy settings are set appropriately.

Signed – Student: _____ Date: _____

For Parents:

- I agree to support and uphold the principles of this policy in relation to my child and their use of the internet at home and at school.

- I agree to hold the principles of the policy in relation to my own use of the internet, when that use is related to school, employees to the school and other students at the school.

Signed – Parent/Guardian: _____ Date: _____